



Oldfield Primary School

Bray Road, Maidenhead, Berkshire, SL6 1UE

Telephone: 01628 621750

Website: www.oldfieldprimary.com

Headteacher: Mr Richard Jarrett



28th June 2019

Dear Parents

Improving School Communications with ParentMail

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about.

Traditionally we have used Microsoft Office 365 but delivery has, at times, been unreliable.

From **10th July 2019** we will be using ParentMail, a service used by over 6,000 schools, nurseries and children's clubs to communicate to parents. ParentMail will be beneficial to you because:

- Messages will get to you reliably and on time
- We can send messages directly to both parents
- Emergency or important information may be sent by text message
- iPhone and Android Apps available for parents on the go.

To use the latest version of ParentMail all you need to do is verify your account. Over the few days after 10th July, you will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below.

If you have both a mobile number and an email address registered with the school, you will receive a registration invitation by text **and** email. You can decide which way you register – but you will only need to register once.

Mobile registration:

Please click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Email registration:

Please click on the link from the email and follow the verification process. As above, you will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation. A copy of our latest Privacy Notice can be found on the school website.

If you have not received any contact from ParentMail by 15th July, please contact the school to update your contact information, as this may be out of date.

Yours sincerely


Richard Jarrett MBE
Headteacher

