

## ARTIFICIAL INTELLIGENCE (AI) POLICY

Artificial Intelligence (AI) is becoming an integral part of modern life, much like the Internet and mobile technology. Its responsible and thoughtful use in education can offer significant benefits, but it also presents new challenges and risks. This policy aims to ensure the safe, ethical, and effective use of AI technologies within our school community.

This AI Policy, developed in line with national guidance and adapted for our school context, is built on the following five core principles:

### 1. Educational Value and Purpose

AI tools should be used to enhance learning, support teaching, and improve school operations. Their use must be purposeful, planned, and clearly linked to educational outcomes. AI should never replace human interaction but rather support and enrich it. Activities involving AI must be age-appropriate, guided by staff, and embedded within the curriculum.

### 2. Awareness of Risks and Ethical Use

AI technologies can raise concerns around misinformation, bias, data privacy, and dependency. Pupils must be taught to understand these risks, question the reliability of AI-generated content, and use AI responsibly. Staff will guide pupils in recognising ethical concerns and making informed decisions when interacting with AI systems.

### 3. Shared Responsibility

The safe and effective use of AI is a shared responsibility between staff, pupils, parents, governors, and external providers. Staff will model appropriate use, provide clear guidance, and ensure that AI tools are used in line with safeguarding and data protection policies. Pupils will be encouraged to ask questions and report any concerns.

### 4. Regulation and Supervision

AI tools used in school will be carefully selected, monitored, and reviewed. Access to generative AI (e.g. chatbots, image generators) will be limited and supervised. Pupils will not use AI tools independently unless approved by staff for specific educational tasks. AI systems that collect or process personal data will be subject to strict data protection controls.

### 5. Ongoing Review and Adaptation

As AI technologies evolve, so too must our understanding and policies. This document outlines strategies to promote safe, ethical, and educational use of AI. These strategies will be reviewed regularly to ensure they remain effective and relevant. Staff training and pupil education will be updated as needed.

### Key Points of Implementation

- The purpose of AI use in school is to **enhance learning, support teaching, and improve school operations.**
- AI use must be **age-appropriate, supervised, and aligned with curriculum goals.**
- Pupils will be taught to **think critically** about AI-generated content and to use AI tools **ethically and responsibly.**

- AI tools will be used in accordance with **data protection, safeguarding,** and **acceptable use** policies.
- This policy has been written by the school, building on national guidance and local authority frameworks. It has been agreed by senior leadership and approved by governors. It will be reviewed **bi-annually along with our Internet and On-Line Policy.**