

REGISTERING FOR PUPIL PREMIUM VIA the ONLINE FREE SCHOOL MEAL SYSTEM

(operated by Software for Data Analysis Ltd.)

(not to be confused with the Universal Free School Meals which are provided free for all Under 7's)

Along with other schools in Windsor & Maidenhead, Oldfield has access to an on-line Free School Meal Eligibility checking system. This means the eligibility data the school holds for Free School Meal (and therefore P Premium) pupils is accurate, up-to-date and completely confidential.

You must be in receipt of one of the following benefits to be eligible for Pupil Premium and have signed up for Free School Meals for your child (even if your child / you decide not to take up the FSM offer).

- Income support
- Income Based Jobseekers Allowance
- Child Tax Credit (but not Working Tax Credit) and have an annual gross household income of no more than £16,190
- Guaranteed Element of State Pension Credit
- Asylum Seekers
- An income-related Employment and Support Allowance

Please note: you will be asked to provide this evidence should a query arise, and also that if you are in receipt of **Working Tax Credit** your child is **not** eligible for Free School Meals, however if your child is in Early Years or Key Stage One (Years One & Two), they are entitled to a free meal under the Government's "Universal Free School Meals" scheme.

If you have access to the Internet and want to check if you are Eligible for PP / FSM, you can complete this check yourself on-line by copying the following link into your internet browser:

<https://www.cloudforedu.org.uk/ofsm/mwschools/>

It is a very simple process that takes just a minute to fill in. You will get an INSTANT response as to your eligibility. Furthermore, by filling this in yourself, the result, if eligible, will automatically be sent to the school. This means that if your child is eligible for free school meals the school will be able to provide them as soon as it gets the result back. If you do NOT register and have not asked us to do so on your behalf, we will not know that your child is eligible either for a Free School Meal, and in turn, Pupil Premium.

To complete an online application all you need to provide is the following:

- Your own name and date of birth
- Your contact details
- National Insurance Number or National Asylum Seekers Number
- Child's name and date of birth
- School your child is / will be attending

If you DO NOT have access to the internet we are able to complete the application on your behalf, we need your signed permission. If you would like us to undertake this for you, please complete and sign the following page and return it to the school office as soon as possible.

If you have not registered for Free School Meals, you will not be entitled to Pupil Premium.

FREE SCHOOL MEAL ONLINE APPLICATION

LEGAL DECLARATION FOR ONLINE FREE SCHOOL MEALS APPLICATION FORM

I am in receipt of and can provide the relevant proof of one of the following benefits:

- Income support
- Income Based Jobseekers Allowance
- Child Tax Credit (but not Working Tax Credit) and have an annual gross household income of no more than £16,190
- Guaranteed Element of State Pension Credit
- Asylum Seekers
- An income-related Employment and Support Allowance

However, I AM NOT in Receipt of Working Tax Credit.

I agree that you will use the information provided to process my claim for free school meals and will contact other sources as allowed by law to verify my initial and ongoing entitlement.

I agree that the information may be used to ensure accuracy of records across the local authority and to check against fraud.

I agree that you can inform the school attended by my child of their initial and ongoing entitlement to free school meals.

I understand that my application will need to be renewed at the end of the academic Year.

I confirm that the school will complete the application on my behalf and with my full knowledge.

I confirm that I have parent responsibility for the child and live with them.

Signature: Date:

Parent/Carer Details

Title: Mr/Mrs/Ms/Miss/Other (circle appropriate)

First Name: Surname.

National Insurance Number: OR Nat. Asylum Support Service Ref. Number.

Parent / Carer Date of Birth:

Relationship to child: Father / Mother / Foster Father / Foster Mother / Stepmother / Stepfather / Other legal parental Responsibility (Please circle appropriate)

Email (if applicable):

Landline telephone: Mobile:

Full Postal Address: (including postcode)

Your Child's Details

First Name: Surname. Date of Birth:

School: Oldfield Primary School

Signature of Applicant: Date:

Please return to Mrs Kirk, Business Manager, in the School Office.